

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

May, 16th 2023

Virtual Teams Meeting

PRESENT:

(PC)	Ashley Primeau	Adrienne Joy	Catherine Wilson	Catharine (Katie) Pianka
	Cassandra Bryan	Christina Woods	James Grice	Jayne Hurd
	Tammy Free	Viktoria Calvo	Yunyu Patterson	

(STAFF)

Christine Russo-PFCE Director
Chalesa Duewall- Health Service Manager
Katherine Clayton- Executive Director
Laurie Hester-Safety Resource Manager
Nikki Hill- PFCE Manager
Shanice Stringer- PFCE Manager
Stephanie Finch- 0-5 Head Start Director

Policy Council Leadership Team 2022-2023

Chair- James Grice
Vice Chair- Yunyu Patterson
Secretary- Vacant
Alternate Secretary- Vacant
Treasurer- Catherine Wilson
Alternate Treasurer- Jason Peters
Board Liaison- Catherine Wilson
Alternate Board Liaison - Vacant
State Representatives - Jason Peters & Yunyu Patterson
Alternate State Representative- James Grice

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

James Grice called the meeting to order at 1:32PM. A Policy Council quorum (Was) Established after roll call.

PUBLIC COMMENT PERIOD:

APPROVAL OF MINUTES-

Catherine moves to approve the April 2023 Policy Council Minutes. Ashley seconds the motion to move to approve the February 2023 Policy Council Minutes. Any opposed no, any abstentions no, Motion was carried

WARM-UP ACTIVITY

Christine Russo- PFCE Director

What has Head Start/ Early Head Start done for you and your family or how have you grown while being part of the program.

-Parents were able to share about their experience

Some parents mentions a Sense of “kiddy community” other parents who are dealing with same common issues/growing skills, belonging, building confidence, growing and contributing in the community, resources provided to help heal past traumas and issues that parents face.

CONSENT AGENDA

Stephanie Finch- 0-5 Head Start Director went over what the consent agenda

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements
4. Enrollment Report

Victoria moves to approve the Policy Council Consent Agenda. Catherine seconds the motion to move to approve the Policy Council Consent Agenda. Any opposed No), any abstentions No), Motion was carried

Treasurer Report-Catherine Wilson went over the treasurer’s report

DIRECTORS’ REPORT

Katherine Clayton, Executive Director

-Katherine Shares some end of year dates for program year 2022-2023

-ED Dept. is busy wrapping up the end of year tasks

-Health is busy planning health kick off, more information to come

-PFCE is helping family advocates end of year transitions and celebrations, PFCE is busy planning for program year 2023-2024

-Facilities is busy with center projects in Ashland, Phoenix/Talent, Merlin and Rouge River and Alan Berlin Centers are all having a little project happening in their centers.

Training

Laurie Hester Safety Resource Manager

Laurie introduces herself and what her old job duties were and now the changes that she is doing with her new title to help her be certified trained to help with our community officers and be able to help with and be trained to help better the program. Including training with de-escalation situations, being trained with firearm safety and training, and other issues that can arise within our community.

Center Sharing

James Grice PC Chair

Shared about the awesome turnout that they had at family day. The fire department came out and talked to the kids and families, children got the opportunity to go inside of the fire truck, and each child took some sort of plant home. Parkview staff and team worked hard to have such a great turn out and super engaged parents.

NHSA Presentation
James PC Chair and Yunyu Vice Chair

Shared about their experience at the National Head Start Association trip in Phoenix

Announcements

- Remember to notify PFCE Admin Assistant and your FA if you will/ will not be attending meeting
- Next PC Meeting is April 18th, Virtual
- Spring Break 27th -30th

Three things to take back to the center

Yunyu Patterson

1. NHSA Conference live stream classrooms that they offer for the zoologist link will be shared
2. Head Start 58th Birthday
3. Music and movement story time at the library during summer to help children with summer transitions
4. There is a lot of resources in the community and events happening check out the family connection to see flyers

Name Tag Game- PFCE Admin Assistant will draw

1. James Grice
2. Tammy Free
3. Catherine Wilson

ADJOURNMENT

Catherine made a motion to adjourn the Policy Council Meeting at 3:05PM; Tammy seconded the motion to adjourn the Policy Council Meeting; no any abstention no Motion was
Once all filled in, please make sure to remove all the highlighted areas and fill in blanks as needed.